St Leo’s College Accommodation

39ACCMCC 2015

7th – 11th December 2015

Step 1: Complete the form

Step 2: Save the document

Step 3: Email the document to Jocelyn Forsyth: stay@stleos.uq.edu.au

Step 4: You will be emailed a confirmation

Room Descriptions:

Standard room: Single room with fan
    Shared bathroom facilities (2 showers/ ~2 toilets)
    8 guests per block (either all male or all female)

Shared ensuite: Two single separate rooms with fan adjoins one ensuite
    Share ensuite with one other person
    Placement will be either 2 males or 2 females.
    Male /Female combinations can be placed but only with prior permission of both parties.

Ensuite: Own room, air conditioned, tv, fridge, double bed and ensuite
    Suitable for one or two people

Rates include all meals.

Please note: Family rooms are not available at St Leo’s College.
St Leo’s is a large catering facility servicing many students/visitors. Wheat / Nut products are on the premises and some utensils/ appliances etc may contain trace elements of wheat / nut product. Every care will be taken to ensure that special dietary requirements are prepared appropriately. Should you need to discuss your requirements further, please do not hesitate to contact our Catering/Conference Manager Mr Bill Baskerville
(07) 3878 0616 / catering@stleos.uq.edu.au

July 10, 2015

### Approximate time of arrival:

<table>
<thead>
<tr>
<th>Personal Details</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name:</td>
<td>Surname:</td>
</tr>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>Contact ph:</td>
<td></td>
</tr>
<tr>
<td>Email:</td>
<td></td>
</tr>
<tr>
<td>Sex:</td>
<td>Male [ ] Female [ ]</td>
</tr>
<tr>
<td>Have you stayed at Leo’s previously</td>
<td>Yes [ ] No [ ]</td>
</tr>
</tbody>
</table>

### Reason for stay (if visiting UQ, please note Uni Dept/ Academic Staff if known):

### Room Type (includes meals)

- [ ] 1. Standard room with shared bathroom facilities ($75 pn)
- [ ] 2. Shared Ensuite room – single ($90 per night/per room) (2 single separate rooms share with one ensuite)
- [ ] 3. Ensuite room – 1 person ($110 pn)
- [ ] 4. Ensuite room – 2 people ($150 pn)

- Rates include meals within stated checkin / checkout times.  
  *Checkin – after 2.00pm / Checkout 10.00am*
- Meals outside these times are an additional $10.
- No credits or discounts if meals not taken
- Early and late arrivals are possible

### Payment:

- [ ] I will pay my own accommodation
- [ ] I require an invoice to be sent to my department for payment.  
  Please give details of who the invoice is to be sent to:

  **Name:**
  
  **Company / Address:**
  
  **Contact ph:**
  
  **Email:**

### Comments / special requirements (dietary) – Halal and vegetarian diets are covered in the rate Daily surcharge of $10 for vegan, nut allergies (Others at the discretion of the catering manager).

**For arrivals after 5.00pm - Late Meal Required on arrival:**  
[ ] YES / [ ] NO

Dinner service concludes at 6.00pm holiday periods / 6.30pm during semester.